

**CHARITY NUMBER: 1163681**

**NAMIBIA PROJECT**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30TH JUNE 2021**

**NAMIBIA PROJECT**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

**INDEX TO FINANCIAL STATEMENTS**

---

Page No.

1	Legal and Administrative Information
2 - 9	Report of the Trustees
10	Independent Examiner's Report
11	Statement of Financial Activities
12	Balance Sheet
13 - 14	Notes to the Financial Statements

---

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

**NAMIBIA PROJECT TRUSTEE ANNUAL REPORT 2020-2021**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1163681
<b>TRUSTEES</b>	M Rivers - Chairman W Brandse - Secretary R Brandse - Treasurer A Brandse P Arnold T Arnold V Nikitin S Lowe S Phillipson I Regondi Nikitin L Adamopoulos A Elombo (appointed 12.04.21)
<b>PRINCIPAL ADDRESS</b>	Carvossa Bowden Rise Seaford East Sussex BN25 2HZ
<b>BANKERS</b>	Metro Bank 59 Terminus Road Eastbourne Arndale Centre Eastbourne East Sussex BN21 3NW
<b>SOLICITOR</b>	Lawson Lewis Blakers 11 Hyde Gardens Eastbourne East Sussex BN21 4PP
<b>INDEPENDENT EXAMINER</b>	D R Scrivins BA FCA CTA TEP DChA Clark Brownscombe 2 St Andrews Place Lewes East Sussex BN7 1UP

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

The trustees present herewith their report and the Trust's financial statements for the year ended 30th June 2021.

The financial statements comply with current statutory requirements, and the Statement Recommended Practice – Accounting and Reporting by Charities (FRS 102).

The Namibia Project works to reverse the adverse impact that poverty has on children's lives and future. Through sponsorship, access to education and by meeting the basic welfare needs the Namibia Project improves the lives and opportunities of orphans and vulnerable children in Namibia.

### **Structure, Governance and Management**

#### **Type of Governing Document**

Constitution of a Charitable Incorporated Organisation who's only voting members is its charity trustees.

Date of the Constitution (last amended) 7th January 2016.

The financial statements comply with the Charities Act 2011, and the Statement of Recommended Practice – Accounting and Reporting by Charities (FRS 102).

#### **Trustee selection methods**

Trustees are appointed or reappointed annually at the Annual General Meeting held in March. The trustees also elect "Student Representatives co-opted by invitation" on to the board of trustees. The aim of the position is for students who have returned from their summer expedition to Namibia to feedback to the trustees and share input on behalf of their team and vice versa. The application process involves a written statement of intent and an informal interview. There are no voting rights for this position, and the term of office runs for an academic year August – June. On election, each new trustee receives an induction pack including a range of key organisational policies and documents plus William MacAskill's book "Doing Good Better." (The position of the Student Representatives co-opted by invitation was deferred during the academic year due to Covid 19).

#### **Additional Governance issues**

There is a child protection policy in place.

Criminal Records Bureau Disclosure and Barring Service (DBS) checks are carried out before the commencement of trusteeship. These checks are carried out again every three years in line with statutory requirements. Safety Net, a National Registered Umbrella Body for the Disclosure and Barring Service (DBS) will provide DBS checks for the trustees in February 2022. (DBS checks deferred during the academic year due to Covid 19 and all the meetings taking place by Zoom).

#### **The charity's organisational structure and any wider network with which the charity works**

A breakdown of the organisational structure is listed in the document 'Trustees and Governance – June 2017'. Additional information to be found on the Namibia Project website.

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

**Overview of the Namibia Project**

The Namibia Project started at ACS Cobham International School in 1999 to provide a student learning experience for 20 students and two teachers. Fundraising events are held throughout the year, and during the summer the student team went on an expedition to Namibia, for four weeks to visit and work on the Projects at our partner schools in Namibia.

In September 2015 the Namibia Project CIO was registered with the Charity Commission. The trustees are elected from a diverse group of people who have a real understanding of the needs to be met as they had either worked at ACS or gone to Namibia as part of the Project.

The Chairman has financial business and management experience and has not worked at ACS or gone to Namibia.

**Trustees' consideration of significant risks and the system and procedures to manage the risks, protect the assets (reputation) and people**

The Risk Register Framework includes safeguards to prevent fraud and to reduce the risk of misuse of personal data (GDPR) plus a child protection policy.

The trustees are satisfied that these and all other risks in the register are adequately assessed, and that appropriate steps are taken to mitigate risk.

**Fundraising Policy**

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake to fundraise from the general public, the legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes. Such amounts receivable is presented in our accounts as 'voluntary income' and include legacies and grants. Concerning the above we confirm that all solicitations are managed internally, without the involvement of commercial participators or professional fundraisers or third parties.

All trustees give their time voluntarily and receive no remuneration or other benefits except for travel expenses to further the purposes of the CIO.

**Objectives and Activities**

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO ("Objects") for the public benefit are to relieve sickness and financial hardship and to promote and preserve goods or services of any kind in Namibia as the Trustees may from time to time think fit.

**Summary of the main activities undertaken for the public benefit concerning these objects**

At the moment we work in partnership with I!Khuta!hoas Primary School, near Berseba, Kharas Region, in the South of Namibia and Dr Alpo Mauno Mbamba Junior Secondary School, at Rundu, in the North of Namibia.

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

In October 2020 the Namibia Project and ACS International School Cobham were linked. At the heart of this partnership our strategy was to focus on students and their learning outcomes. The goal was to work in Partnership on fund-raising campaigns to make a tangible difference to the lives of orphans and vulnerable children in Namibia.

The annual four-week 'service learning' student expedition to Namibia was postponed in 2020 and in 2021 and the lockdowns at ACS International School Cobham affected the charity's ability to fundraise on the campus. Fortunately the charity had ringfenced enough funds to continue the goal of feeding the orphans and vulnerable children at IIKhuta!hoas Primary School and funding the two university scholarship students from Dr Alpo Mauno Mbamba JS School who were attending universities in Windhoek.

### **Achievements and Performance**

Summary of the main accomplishments of the charity during the year 2020-21.  
As a result of Covid the charity reduced the goals to three top priorities.

**SDG 2.** Zero Hunger and Food Security, **SDG 3.** Good Health and Well Being, **SDG 4.** Quality Education.



### **PRIORITISING KEY OUTCOMES for the Partnership with IIKHUTA!HOAS PRIMARY SCHOOL.**

#### **KEY OUTCOMES - WHAT WE DID and WHY WE DID IT.**

**2** ZERO HUNGER



#### **WHAT WE DID:**

We improved the Food Security at IIKhuta!hoas Primary School by purchasing protein-rich foods for the Orphans and Vulnerable Children, in the hostel.

In 2020-21 we also provided funds for a Senior Citizen soup kitchen, as a result of the hardship brought on by the drought conditions. The soup kitchen was organised and run three times a week by volunteers.

We are developing a sustainable school garden by providing shade cover, raised beds, improved irrigation and by purchasing high yield drought-resistant seeds. In 2020-21 the school appointed a teacher as garden supervisor and a link was developed with the ACS Cobham Early Childhood classes. In 2021-22 the class will work on joint projects to demonstrate different gardening techniques in the Northern and Southern hemisphere schools.

**3** GOOD HEALTH AND WELL-BEING



#### **WHAT WE DID:**

#### **First Aid Supplies**

In 2020 we purchased First Aid supplies for IIKhuta!hoas School and the Community and provided more blankets and linen for the hostel.

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---



**WHAT WE DID:**



**Educational Supplies and Support.**

We purchased a class set of books for Khuta!hoas Grade Seven learners. They received books for English, Mathematics, Social Studies, Natural Science, Elementary Agriculture and Local Language books

**THANK YOU FOR MAKING THIS HAPPEN.**

**Scanned notes from the Grade 7 learners at lIKhuta!hoas Primary School.**

*I am feeling so good for the books and textbooks which we got. We will have time to read additional information linking to the topic taught. Thank you very much*  
Johannes Frederick

*I am excited for the chance to study at home. That's great!*  
Rachel Witbooi

*I am feeling so good to get textbooks so that when the teacher is teaching we will be following and reading for ourselves after school and understand better. Thank You*  
Dencia Kaoe

**NEWS FROM OUR UNIVERSITY SCHOLARSHIP STUDENTS IN WINDHOEK, NAMIBIA**

We are delighted to report that OLIVER S. SHIRUNDA received the Best Second Year Student Award, Bachelor of Engineering in Electrical Power Engineering NQF 8 at a Merit Award Ceremony at the Namibia University for Science and Technology.

Dr Andreas Elombo, the Namibia Project Trustee and Student Mentor meets regularly with our scholarship students to check on their progress and introduce them to outdoor pursuits and new culinary experiences.

**The contribution made by volunteers**

Our volunteers had to resort to virtual fundraising due to Covid-19 and the school lockdowns. These initiatives were supported by the trustees, ACS families and friends and the ACS Partnership Director.

**THANK YOU FOR HELPING US TO MAKE THIS HAPPEN.**

**TRUSTEES Lolly Adamopoulos, Tasha Arnold and Rijn Brandse** for volunteering to host individual virtual events.

**Graeme Lawrie** for his encouragement and support and for enabling the Namibia Project to use the ACS JustGiving Platform to raise our profile and much needed funds for our Projects in Namibia.

**Andrew Brandse** for his ProBono work on the videos, website and MailChimp posts

**Wendy Brandse** for her work on updating the database.

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

**STATISTICS FOR THE NAMIBIA PROJECTS MOVE INTO VIRTUAL FUNDRAISING**

<b>Virtual Event</b>	<b>Raised</b>	<b>Gift Aid</b>	<b>No. of Sponsors</b>	<b>TARGET</b>
Global Night for Namibia	£12,435.15	£1,512.50	32	£10,000
Sponsor a Child	£1,843.37	£113.18	11	£12,750
100 Mile Cycle Challenge	£3,634	£305.00	36	£4,000

**THIS WAS THE DIFFERENCE WHICH WE WERE ABLE TO MAKE.**

**£17,976 raised thanks to over 81 generous people**

Our partnership with ACS International School, Cobham has helped us to reach  
**150 learners, 2 university scholarship students and 10 teachers.**

**To date we have paid for:**

Food supplies for 150 orphans and vulnerable children and supported the senior citizen's soup kitchen at IlKhuta!hoas Primary School

We purchased a class set of books for the Grade Seven learners in English, Mathematics, Social Studies, Natural Science, Elementary Agriculture and local language books.

Blankets and sheets for 20+ children in the hostel.



**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

**Financial Review**

The financial objectives of the charity remain to raise sufficient income each year to cover the grants and expenditure for the year.

The trustees wish to retain a level of reserves to cover the costs and grants in the event of a shortfall in income.

The trustees are of the view that the trust is a going concern.

**NAMIBIA PROJECT AGM and the CHAIR'S REPORT 2020-21**

We had guidance from the Charity Commission about remotely holding the AGM and confirming the trustee board 2021-22.

**Chair Report for the Namibia Project Annual General Meeting on 10th May 2021**

Welcome to the AGM for The Namibia Project.

I have many thank you's to make as part of this report because we have all been through such challenging times during the continuing Covid Pandemic.

I would like to start by thanking Graeme Lawrie from ACS whose energy, experience, ideas and sheer volume of proactiveness has been the cornerstone of the strength of the Charity's links to ACS. The ideas and use of his extensive contacts has been invaluable.

I also pay tribute to Wendy Brandse who has been so efficient in managing and organising the Trustees, meetings and producing Minutes and making sure we operate to the highest standards with complete transparency.

Rijn Brandse for his stewardship of the Trust finances and especially in making sure we have successfully mapped a path through the impact of Covid. Rijn has worked tirelessly to maintain our finances and complete all of our regulatory requirement. He does this consummately and provides accurate and timely information which is appreciated by all of us.

Ann Brandse for her tireless and restless determination to keep the Trust aspirations in all of our thinking and utilising her enormous powers of persuasion in all things that would appear difficult.

For my other fellow Trustees: Peter, Tasha, Sam, Sue, Lolly and Vadim your support and efforts are very much appreciated so thank you very.

This year has been very difficult and we have had to pause many of our projects and ensure that our core commitments are supported and I am very glad to say we have achieved that.

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

Over the course of this next year we anticipate re activating those projects as best we can and within the environment that we all hope will come back to normal. Our aim will be to regain lost ground and continue to achieve outcomes for the vulnerable children we seek to help.

Martin Rivers  
Chair Namibia Project. 10th May 2021.

## **FUTURE PLANS**

### **Past and Current Activities**

**Governance:** In 2020 the charity adopted the Charity Governance Code and assessment template to help the trustees to develop high standards of governance. The process was deferred during the lockdown and will be reinstated in October 2021.

**The National Council for Voluntary Organisations** accepted the Namibia Project charity as a member. (NCVO) The trustees will have access to the Know-how Non-profit site and a suite of tools, model documents and guidance on compliance.

**THE NAMIBIA PROJECT has registered with the Stephen Hawking Foundation** for access to educational resources designed to promote critical thinking and provide reliable, well-sourced information to help school-age students and their families to make informed decisions about vaccinations. The materials are in use in more than 1000 schools in the UK, have been endorsed by the National Education Union and have been downloaded by schools in more than 30 countries.  
Find out more here: <https://stephenhawkingfoundation.org/vaccines/>

In 2022 we would like to support the **Teaching of ESD (Education for Sustainable Development) at NaDEET.**

NaDEET is a founding permanent member of the Namibian Environmental Educational Network (NEEN) and they are mandated to advise and support the implementation of the National EE/ESD Policy for schools in Namibia.

The Namibia Project, the ACS students and lIKhuta!hoas School have benefitted from partnership with NaDEET. When things return “to normal” and our fundraising improves we will look forward to linking the “Tree Planting Project and Compost Making Initiatives” with the ACS Early Childhood Garden, NaDEET and lIKhuta!hoas Primary School.

The Namibia Project should also consider:

1. Co-Sponsoring a 2 year teacher training programme to teach ESD = £70 per person.
2. Sending a school class to the NaDEET centre for a week = £2,501.

**Raspberry Pi “Lab in a Box.”** When the time is right and our fundraising returns we should look into supporting a “Raspberry Pi project for a Namibian School. Darren Siseman (ACT Systems and a Friend of Namibia) could train the ACS student expedition team to implement this ”Raspberry Pi Lab in a Box” initiative and it would also give the ACS students a STEAM research opportunity.

**NAMIBIA PROJECT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

Declaration

Under the Charities Act 2011, the trustees are required to prepare a statement of financial statements for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year and of its incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of account.
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for causing the keeping of proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the trustees to ensure that any statement of account prepared by them complies with the regulations under section 42(1) of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

All the above duties have been carried out with due diligence.

Signed on behalf of the trustees

Signature

.....  
Martin Rivers

Position: Chair

Date: .....

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF**

**NAMIBIA PROJECT**

---

I report on the financial statements of the Trust for the year ended 30th June 2021, which are set out on pages 11 to 14.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

.....  
D R Scrivins BA FCA CTA TEP DChA  
Chartered Accountant  
Clark Brownscombe  
2 St Andrews Place  
Lewes  
East Sussex

Date:.....

**NAMIBIA PROJECT**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30TH JUNE 2021**

---

	Note	Unrestricted Funds 2021 £	Unrestricted Funds 2020 £
<b>INCOME</b>			
Donations	1	4,777	294
Fundraising events		<u>15,480</u>	-
<b>Total income</b>		<u>20,257</u>	<u>294</u>
<b>EXPENDITURE</b>			
Charitable activities	2	27,451	50,693
Raising funds		-	<u>6,271</u>
<b>Total expenditure</b>		<u>27,451</u>	<u>56,964</u>
<b>Net movement in funds</b>		(7,194)	(56,670)
<b>Total funds brought forward</b>		<u>36,069</u>	<u>92,739</u>
<b>Total funds carried forward</b>		<u>28,875</u>	<u>36,069</u>

The notes form part of these financial statements

**NAMIBIA PROJECT**  
**BALANCE SHEET**  
**AS AT 30TH JUNE 2021**

	Note	2021 £	2020 £
<b>CURRENT ASSETS</b>			
Debtors		<b>16,283</b>	380
Cash at bank and in hand		<b><u>14,358</u></b>	<u>38,123</u>
		<b>30,641</b>	38,503
<b>Creditors:</b>			
<b>Amounts falling due within one year</b>	5	<b><u>(1,766)</u></b>	<u>(2,434)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b><u>28,875</u></b>	<u>36,069</u>
<b>RESERVES</b>			
Unrestricted funds		<b><u>28,875</u></b>	<u>36,069</u>

Approved by the trustees on ..... and signed on their behalf by:

.....  
**MARTIN RIVERS**

Trustee

The notes form part of these financial statements

## NAMIBIA PROJECT

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2021

---

#### 1. ACCOUNTING POLICIES

##### **Basis of Accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102, effective 1 January 2015), hereafter referred to as the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern as recorded in the Trustees report.

##### **Income**

Income for the year comprises donations and income from fundraising.

##### **Expenditure**

Expenses are stated in the statement of financial activities on an accruals basis, inclusive of VAT which cannot be recovered.

The main categories of expenditure are:-

- Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Costs of raising funds are fundraising costs.
- Support costs are allocated over the above categories as appropriate.

##### **Fund accounting**

Unrestricted Funds: these are funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

#### 2. EXPENDITURE

##### **Charitable activities**

	2021	2020
	£	£
Namibia school expenses	24,072	46,705
Volunteer expenses	-	64
Bank charges	860	600
Postage and stationery	98	302
Sundry expenses	52	250
Media costs	611	1,014
Accountancy fees	<u>1,758</u>	<u>1,758</u>
	<u>27,451</u>	<u>50,693</u>

**NAMIBIA PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH JUNE 2021**

---

**3. TAXATION**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied exclusively to charitable purposes.

**4. TRUSTEES' REMUNERATION AND EXPENSES**

£1,558 of expenses was reimbursed to a trustee in the year, no remuneration was paid to any of the trustees during the year.

**5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Accruals	<u>1,766</u>	<u>2,434</u>

**6. UNRESTRICTED FUNDS**

	Balance at 1st July 2020 £	Incoming resources £	Outgoing resources £	Balance at 30th June 2021 £
Unrestricted funds	<u>36,069</u>	<u>20,257</u>	<u>(27,451)</u>	<u>28,875</u>

**UNRESTRICTED FUNDS (Prior Year)**

	Balance at 1st July 2019 £	Incoming resources £	Outgoing resources £	Balance at 30th June 2020 £
Unrestricted funds	<u>92,739</u>	<u>294</u>	<u>(56,964)</u>	<u>36,069</u>