



CHARITY NUMBER 1163681

NAMIBIA PROJECT

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 30TH JUNE 2023

INDEX TO FINANCIAL STATEMENTS

Page No.

3	Legal and Administrative Information
5	Report of the Trustees
10	Statement of Financial Activities
11	Balance Sheet
12	Notes to the Financial Statements

NAMIBIA PROJECT TRUSTEE ANNUAL REPORT FOR THE PERIOD FROM 1ST JULY 2022 TO 30TH JUNE 2023

LEGAL AND ADMINISTRATIVE INFORMATION

Our Mission

“Creating Life Chances”

The Namibia Project works to reverse the adverse impact that poverty has on children’s lives and future. Through sponsorship, access to education and by meeting the basic welfare needs the Namibia Project improves the lives and opportunities of orphans and vulnerable children in Namibia.

Reference and Administration Details

Charity Name: NAMIBIA PROJECT

Registered charity number: 1163681

Charity’s principal address: Carvossa,
Bowden Rise,
Seaford
East Sussex
BN25 2HZ

Names of the charity trustees who manage the charity

Trustee Name	Office
Mr Martin Rivers	Chair
Ms Wendy Brandse	Secretary/Food Security at I!Khuta!hoas
Mr Rijn Brandse	Treasurer
Mrs Ann Brandse	Education, Scholarships and Compliance
Mr Peter Arnold	Clean Water and Sanitation
Mrs Tasha Arnold	Fundraising and Events
Mrs Sue Lowe	Fundraising and Events
Mr Samuel Phillipson	Promoting the I!Khuta!hoas School Garden
Mrs Ilaria Regondi Nikitin	Non-Executive Trustee
Mr Vadim Nikitin	Media and Communications
Dr. Andreas Elombo	Scholarship Student Mentor
Ms Issy Adamopoulos	Student Team Advisor and Support

Advisor	Name	Address
Local Business Bank Manager	Ms Beki Bolton	Metro Bank 70, Arndale Centre Terminus Rd Eastbourne BN21 3NW

Independent Examiner

Mr Robert Scrivins BA(Hons)
FCA CTA DChA TE

Clark Brownscombe
St Andrews Place
Southover Road
Lewes.
East Sussex BN7 1UP

Solicitor

Mrs Lucy Robinson FCILEx

Charity Law Department.
Lawson Lewis Blakers
11 Hyde Gardens,
Eastbourne
East Sussex BN21 4PP

The trustees present herewith their report and the Trust's financial statements for the year ended 30th June 2023.

The financial statements comply with current statutory requirements, and the Statement Recommended Practice – Accounting and Reporting by Charities (FRS 102).

The Namibia Project works to reverse the adverse impact that poverty has on children's lives and future. Through sponsorship, access to education and by meeting the basic welfare needs the Namibia Project improves the lives and opportunities of orphans and vulnerable children in Namibia.

Structure, Governance and Management

Type of Governing Document

Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees.

Date of the Constitution (last amended) 7th January 2016

The financial statements comply with the Charities Act 2011, and the Statement of Recommended Practice – Accounting and Reporting by Charities (FRS 102)

Trustee selection methods.

Trustees are appointed or reappointed annually at the Annual General Meeting held in March. However the reappointment of trustees in 2023 will be deferred until an Annual General Meeting in August after decisions about the future direction of the Namibia Project Partnership with ACS Cobham International School. It has been necessary to survey the trustees about changes which need to be made following the postponement of the ACS students' summer trips to Namibia, due to the impact of the Covid 19 restrictions. The student trip to Namibia will be reinstated in the summer of 2024 and the position of the Student Representatives co-opted by invitation could be reinstated in 2024.

Upon election, each new trustee receives an induction pack including a range of key organisational policies and documents plus William MacAskill's book "Doing Good Better."

Additional Governance issues.

There is a child protection policy in place.

Criminal Records Bureau Disclosure and Barring Service (DBS) checks are carried out before the commencement of trusteeship. These checks are carried out again every three years in line with statutory requirements. Safety Net, a National Registered Umbrella Body for the Disclosure and Barring Service (DBS) will provide DBS checks for the trustees in February 2024. (DBS checks were deferred during the academic year due to Covid 19 as all meetings continue to take place by Zoom)

OVERVIEW of the Namibia Project.

The Namibia Project started at ACS Cobham International School in 1999 to provide a student learning experience for 20 students and two teachers. Fundraising events are held throughout the year, and during the summer the student team went on an expedition to Namibia, for four weeks to visit and work on the Projects at our partner schools in Namibia.

In September 2015 the Namibia Project CIO was registered with the Charity Commission. The trustees are elected from a diverse group of people who have a real understanding of the needs to be met as they had either worked at ACS or gone to Namibia as part of the Project. The Chairman has financial business and management experience and has not worked at ACS or gone to Namibia.

Trustees' consideration of significant risks and the system and procedures to manage the risks, protect the assets (reputation) and people.

The Risk Register Framework includes safeguards to prevent fraud and to reduce the risk of misuse of personal data (GDPR) plus a child protection policy.

The trustees are satisfied that these and all other risks in the register are adequately assessed and that appropriate steps are taken to mitigate risk.

Fundraising Policy

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake to fundraise from the general public, the legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes. Such amounts receivable is presented in our accounts as 'voluntary income' and include legacies and grants. Concerning the above, we confirm that all solicitations are managed internally, without the involvement of commercial participators or professional fundraisers or third parties.

All trustees give their time voluntarily and receive no remuneration or other benefits except for travel expenses to further the purposes of the CIO charity.

Objectives and Activities

Summary of the objects of the charity set out in its governing document.

The objects of the CIO ("Objects") for the public benefit are to relieve sickness and financial hardship and to promote and preserve goods or services of any kind in Namibia as the trustees may from time to time think fit.

Summary of the main activities undertaken for the public benefit concerning these objects

The Namibia Project Charity works in partnership with I!Khuta!hoas Primary School, near Berseba, Karas Region, in the South of Namibia and Dr Alpo Mauno Mbamba Junior Secondary School, at Rundu, in the North of Namibia.

In October 2020 the Namibia Project and ACS International School Cobham were linked. At the heart of this partnership our strategy was to focus on students and their learning outcomes. The goal was to work in Partnership on fund-raising campaigns to make a tangible difference to the lives of orphans and vulnerable children in Namibia.

The annual four-week 'service learning' student expedition to Namibia has been postponed from 2020-2023. The lockdowns at ACS International School Cobham affected the charity's ability to fundraise on the campus. Fortunately the charity had ringfenced enough funds to continue the goal of feeding the orphans and vulnerable children at I!Khuta!hoas Primary School and funding the two university scholarship students from Dr Alpo Mauno Mbamba JS School who were attending universities in Windhoek.

Summary of the main accomplishments of the charity during the year 2022-2023

As a result of Covid-19 pandemic the charity reduced the goals to three top priorities.

SDG 2. Zero Hunger and Food Security, **SDG 3.** Good Health and Well Being, **SDG 4.** Quality Education.



PRIORITISING KEY OUTCOMES for the Partnership with IIKHUTA!HOAS PRIMARY SCHOOL.

KEY OUTCOMES - WHAT WE DID and WHY WE DID IT.

2 ZERO HUNGER



WHAT WE DID:

We improved the Food Security at IIKhuta!hoas Primary School by purchasing protein-rich foods for the Orphans and Vulnerable Children, in the hostel.
In 2022 - 2023..

We have developed a sustainable school garden by providing shade cover, raised beds, improved irrigation and the purchase of high yield drought-resistant seeds.

3 GOOD HEALTH AND WELL-BEING



WHAT WE DID:

Supplied Blankets for the hostel.

In 2023 we received a donation of Blankets for the children in the IIKhuta!hoas School hostel from an initiative driven by some Middle School children at ACS International School Cobham.

4 QUALITY EDUCATION



WHAT WE DID:

Educational Supplies and Support.

We purchased stationery and office supplies

THANK YOU FOR MAKING THIS HAPPEN.

THE NAMIBIA PROJECT'S UNIVERSITY SCHOLARSHIP PROGRAMME - January 2019 - April 2023

The Charity's tertiary education scholarship students have successfully completed their four year degree courses in 2023.

Oliver Shirunda graduated from the Namibia University of Science and Technology with a Bachelor of Engineering in Electrical Power Engineering. Oliver completed his internship and is working on a Graduate Training Program with a company in Windhoek.

Irmgard Ndumba will graduate from the University of Namibia with a Bachelor of Education (Honours) in Accounting and Economics. She is currently looking at her options for a full time teaching position.

Dr Andreas Elombo, the Namibia Project Trustee and Student Mentor will continue to meet regularly with our scholarship graduates to check on their progress and offer moral support when needed.

The contribution made by volunteers

Our volunteers had to resort to virtual fundraising due to the Covid-19 pandemic and the school lockdowns. These initiatives were supported by the trustees, ACS families and friends and the ACS Partnership Director.

THANK YOU FOR HELPING US TO MAKE THIS HAPPEN.

Financial Review

The financial objectives of the charity remain to raise sufficient income each year to cover the grants and expenditure for the year.

The trustees wish to retain a level of reserves to cover costs and grants in the event of a shortfall in income.

The trustees are of the view that the trust is a going concern

NAMIBIA PROJECT AGM and the CHAIR'S REPORT 2022 -23

We had guidance from the Charity Commission about remotely holding the AGM and confirming the trustee board for 2022 – 2023.

Chair Report for the Namibia Project Annual General Meeting on 7th August 2023

The Namibia Project during this year has been moving through a momentous transition whilst at the same time it has been able to continue to perform its primary objectives. Within those objectives we have further supported the orphans and vulnerable children at I!Khuta!hoas Primary School and we have enjoyed the success of our two university scholarship students who have graduated from The University of Namibia and Namibia University with degrees in Education and Economics and Engineering and Electrical Power. The Trustees are immensely proud of both Irmgard Ndumba and Oliver Shirunda. I know they will move on to great things.

I have been privileged to act as Chair of the Trust and be able to say that the above has been achieved given the difficulties of the last three years as the world suffered through the health crisis.

We have worked to keep to our charity objectives, and I can report that the Trustees have enabled us to deliver on our core objectives with the resources we have been able to deploy. That is and will remain extremely important for the new Trustee Board moving into next year.

The momentous transition I have mentioned is all about changes to our Trustee Board. I am stepping down as Chair with a mixture of sadness, and pride. Since 2016 we have been committed to our Objectives and in so many ways we have delivered on those, but we know there is more to achieve. The new Trustee Board will take forward a new energy and I am sure will succeed in areas that will stay within the boundaries of our Objectives. I have enormous confidence in that.

My thanks are to all the Trustees but especially to those Trustees who will leave the Charity this year. They have given incredible support and expertise throughout our existence as a Charity and for a long period before we were formally incorporated. I cannot underestimate how much they have invested time, energy, experience into the Namibia Project and their efforts have been instrumental in particularly keeping those vulnerable children at Il Kuta!hoas in a place that is undoubtedly better than it might have been. Special mention to Ann and Rijn Brandse who have been incredible and without them everything we have achieved would never have happened. My own thanks to them cannot be quantified. Their force of nature will I know continue until they do step down from the Trust but will also be there for the future.

Looking forward the Trust will continue to develop our partnership with ACS School, and I know that all collaboration will work for both the Trust and ACS. My thanks to them for their invaluable support and commitment which is and has been so beneficial to us. Our relationship is permanent and can move in the same direction, I have so much confidence in a new Trustee Board to make sure that happens and I know that is reciprocal.

Again, I would like to thank all the Trustees past and present who have supported me in my role, I truly appreciate you all.

Martin Rivers
Chair Namibia Project

FUTURE PLANS

Past and Current Activities

Governance: In 2020 the charity adopted the Charity Governance Code and assessment template to help the trustees to develop high standards of governance. The process was deferred during the transition of the partnership with ACS and could be reinstated in November 2023

The National Council for Voluntary Organisations accepted the Namibia Project charity as a member. (NCVO) The trustees will have access to the Know-how Non-profit site and a suite of tools, model documents and guidance on compliance.

Sustainable Development Goals 2023 – 2024.

The financial viability and sustainability of the Namibia Project charity will be restored once restrictions have been lifted and the charity has completed the transition negotiations with the ACS International School Cobham Partnership.

Namibia Project Newsletter – June 2023

<https://www.namibiaproject.org.uk/post/namibia-project-newsletter-june-2023>

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature: _____

Full Name: Martin Rivers

Position: Chair

Date: _____

Treasurer's report on the accounts
Report to the trustees/members of the Namibia Project
On accounts for the year ended 30th June 2023.

Statement of Financial Activity for the Year Ended 30th June 2023

	Note	Unrestricted funds 2023	Unrestricted funds 2022	Unrestricted funds 2021
INCOME	1			
Donations		13,029	17,114	4,777
Fundraising events		0	15,095	15,480
Total income		13,029	32,209	20,257
 EXPENDITURE	 2			
Charitable activities		24,685	31,388	27,451
Raising funds		0	0	0
Total expenditure		24,685	31,388	27,451
 Net movement of funds		 13,623	13,958	7,194
 Net funds brought forward		 14,917	28,875	36,069
 Total funds carried forward		 1,294	14,917	28,875
 CURRENT ASSETS		 2023	2022	2021
 Debtors		 0	0	16,283
Cash at bank and in hand		1,294	14,917	14,358
		1,294	14,917	30,641
 Creditors				
Amounts falling due within one year	5	0	0	1,766
 TOTAL ASSETS LESS CURRENT LIABILITIES		 1,294	14,917	28,875

Signature: _____

Full Name: Martin Rivers
Position: Chair

**NAMIBIA PROJECT
BALANCE SHEET
AS AT 30TH JUNE 2023**

	Note	2023	2022
CURRENT ASSETS			
Debtors		0	0
Cash at bank and in hand		<u>1,294</u>	<u>14,917</u>
		1,294	14,917
Creditors:	5	0	0
Amounts falling due within one year			
TOTAL ASSETS LESS CURRENT LIABILITIES		1,294	14,917
RESERVES			
Unrestricted funds		<u>1,294</u>	<u>14,917</u>

Approved by the trustees On 7th August 2023 and signed on their behalf by

Signature: _____

Full Name: Martin Rivers
Position: Chair

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared in accordance with Receipts and payment methods. This is because the Namibia Project charity has a gross income of less than £250,000. It consists of an account summarising all money received and paid out by the charity in the year ending June 30th 2023 giving a statement detailing the Namibia Project's assets and liabilities.

Income

Income for the year comprises donations and income from fundraising.

Expenditure

Expenses are stated in the statement of financial activities inclusive of VAT which cannot be recovered.

The main categories of expenditure are:

- Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Costs of raising funds and fundraising costs.
- Support costs are allocated over the above categories as appropriate.

Fund accounting

Unrestricted Funds: these are funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

2. EXPENDITURE

Charitable activities

	2023 £	2022 £	2021 £
Namibia school expenses	9,394	28,926	24,072
Scholarship Students	15,336	-	-
Volunteer expenses	-	-	-
Bank Charges	500	500	860
Postage and stationery	73	189	98
Sundry expenses	26	15	52
Media costs	110	-	611
Accountancy fees	-	1,758	1,758
	25,439	31,388	27,451

3. TAXATION

The Namibia Project falls below the tax threshold.

4. TRUSTEES' REMUNERATION AND EXPENSES

£3,123.80 of expenses were reimbursed to trustees in the year, no remuneration was paid to any of the trustees during the year.

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022	2021
Accruals	-	-	1,766

6. UNRESTRICTED FUNDS

	Balance at 1st July 2022 £	Incoming resources £	Outgoing resources £	Balance 30th June 2023 £
Unrestricted funds	14,917	12,257	(25,880)	1,294

UNRESTRICTED FUNDS (Prior Year)

	Balance at 1st July 2021 £	Incoming resources £	Outgoing resources £	Balance 30th June 2022 £
Unrestricted funds	28,875	15,095	(29,053)	14,917