

CHARITY NUMBER 1163681  
NAMIBIA PROJECT  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH JUNE 2022

## INDEX TO FINANCIAL STATEMENTS

---

Page No.

3	Legal and Administrative Information
4	Report of the Trustees
10	Statement of Financial Activities
10	Balance Sheet
11	Notes to the Financial Statements

---

## NAMIBIA PROJECT TRUSTEE ANNUAL REPORT 2021-2022

### LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY NUMBER</b>	1163681
<b>TRUSTEES</b>	M Rivers - Chairman W Brandse - Secretary R Brandse - Treasurer P Arnold T Arnold A Brandse A Elombo S Lowe V Nikitin S Phillipson I Regondi Nikitin
<b>PRINCIPAL ADDRESS</b>	Carvossa Bowden Rise Seaford East Sussex BN25 2HZ
<b>BANKERS</b>	Metro Bank 59 Terminus Road The Beacon Eastbourne Eastbourne East Sussex BN21 3NW
<b>SOLICITOR</b>	Lawson Lewis Blakers 11 Hyde Gardens Eastbourne East Sussex BN21 4PP

**The trustees present herewith their report and the Trust's financial statements for the year ended 30th June 2022.**

The financial statements comply with current statutory requirements, and the Statement Recommended Practice – Accounting and Reporting by Charities (FRS 102).

The Namibia Project works to reverse the adverse impact that poverty has on children's lives and future. Through sponsorship, access to education and by meeting the basic welfare needs the Namibia Project improves the lives and opportunities of orphans and vulnerable children in Namibia.

## **Structure, Governance and Management**

### **Type of Governing Document**

*Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees.*

Date of the Constitution (last amended) 7th January 2016

The financial statements comply with the Charities Act 2011, and the Statement of Recommended Practice – Accounting and Reporting by Charities (FRS 102)

### **Trustee selection methods.**

Trustees are appointed or reappointed annually at the Annual General Meeting held in March. The trustees also elect "Student Representatives co-opted by invitation" onto the board of trustees. The aim of the position is for students who have returned from their summer expedition to Namibia to give feedback to the trustees and share input on behalf of their team and vice versa. The application process involves a written statement of intent and an informal interview. There are no voting rights for this position, and the term of office runs for an academic year August – June. On election, each new trustee receives an induction pack including a range of key organisational policies and documents plus William MacAskill's book "Doing Good Better." The position of the Student Representatives co-opted by invitation was deferred during the academic year due to the Covid 19 restrictions but will be reinstated in August 2022.

### **Additional Governance issues.**

*There is a child protection policy in place.*

Criminal Records Bureau Disclosure and Barring Service (DBS) checks are carried out before the commencement of trusteeship. These checks are carried out again every three years in line with statutory requirements. Safety Net, a National Registered Umbrella Body for the Disclosure and Barring Service (DBS) will provide DBS checks for the trustees in February 2023. (DBS checks deferred during the academic year due to Covid 19 as all meetings take place by Zoom)

### **OVERVIEW of the Namibia Project.**

The Namibia Project started at ACS Cobham International School in 1999 to provide a student learning experience for 20 students and two teachers. Fundraising events are held throughout the year, and during the summer the student team went on an expedition to Namibia, for four weeks to visit and work on the Projects at our partner schools in Namibia.

In September 2015 the Namibia Project CIO was registered with the Charity Commission. The trustees are elected from a diverse group of people who have a real understanding of the needs to be met as they had either worked at ACS or gone to Namibia as part of the Project. The Chairman has financial business and management experience and has not worked at ACS or gone to Namibia.

Trustees' consideration of significant risks and the system and procedures to manage the risks, protect the assets (reputation) and people.

The Risk Register Framework includes safeguards to prevent fraud and to reduce the risk of misuse of personal data (GDPR) plus a child protection policy.

The trustees are satisfied that these and all other risks in the register are adequately assessed and that appropriate steps are taken to mitigate risk.

## Fundraising Policy

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake to fundraise from the general public, the legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes. Such amounts receivable is presented in our accounts as 'voluntary income' and include legacies and grants. Concerning the above, we confirm that all solicitations are managed internally, without the involvement of commercial participators or professional fundraisers or third parties.

All trustees give their time voluntarily and receive no remuneration or other benefits except for travel expenses to further the purposes of the CIO charity.

## Objectives and Activities

Summary of the objects of the charity set out in its governing document.

The objects of the CIO ("Objects") for the public benefit are to relieve sickness and financial hardship and to promote and preserve goods or services of any kind in Namibia as the trustees may from time to time think fit.

## Summary of the main activities undertaken for the public benefit concerning these objects

The Namibia Project Charity works in partnership with I!Khuta!hoas Primary School, near Berseba, Kharas Region, in the South of Namibia and Dr Alpo Mauno Mbamba Junior Secondary School, at Rundu, in the North of Namibia.

In October 2020 the Namibia Project and ACS International School Cobham were linked. At the heart of this partnership our strategy was to focus on students and their learning outcomes. The goal was to work in Partnership on fund-raising campaigns to make a tangible difference to the lives of orphans and vulnerable children in Namibia.

The annual four-week 'service learning' student expedition to Namibia was postponed in 2020, 2021 and in 2022. The lockdowns at ACS International School Cobham affected the charity's ability to fundraise on the campus. Fortunately the charity had ringfenced enough funds to continue the goal of feeding the orphans and vulnerable children at I!Khuta!hoas Primary School and funding the two university scholarship students from Dr Alpo Mauno Mbamba JS School who were attending universities in Windhoek.

## Summary of the main accomplishments of the charity during the year 2021-2022

As a result of Covid-19 pandemic the charity reduced the goals to three top priorities.

**SDG 2.** Zero Hunger and Food Security, **SDG 3.** Good Health and Well Being, **SDG 4.** Quality Education.



**PRIORITISING KEY OUTCOMES for the Partnership with I!KHUTA!HOAS PRIMARY SCHOOL.**

**KEY OUTCOMES - WHAT WE DID and WHY WE DID IT.**



### WHAT WE DID:

We improved the Food Security at I!Khuta!hoas Primary School by purchasing protein-rich foods for the Orphans and Vulnerable Children, in the hostel.

In 2021 - 2022 we also provided funds for a Senior Citizen soup kitchen, as a result of the hardships brought on by the drought conditions. The soup kitchen was organised and run three times a week by volunteers.

We are developing a sustainable school garden by providing shade cover, raised beds, improved irrigation and by purchasing high yield drought-resistant seeds. In 2021-2022 the Namibian school appointed a teacher as garden supervisor and a link was developed with the ACS Cobham Early Childhood classes. In 2021-22 the work on joint projects to demonstrate different gardening

techniques in the Northern and Southern hemisphere schools was curtailed due to the pandemic restrictions.

**3** GOOD HEALTH  
AND WELL-BEING



**WHAT WE DID:**

**Supplied Mattresses and Blankets**

In 2021 we purchased Blankets and Mattresses for the children in the I!Khuta!hoas School hostel.

**4** QUALITY  
EDUCATION



**WHAT WE DID:**

**Educational Supplies and Support.**

We purchased stationery and office supplies

**THANK YOU FOR MAKING THIS HAPPEN.**

**NEWS FROM OUR UNIVERSITY SCHOLARSHIP STUDENTS IN WINDHOEK, NAMIBIA**

Our scholarship students are currently in their final year of a four year degree course. Oliver Shirunda is reading for a Bachelor of Engineering in Electrical Power Engineering. Irmgard Ndumba is reading for a Bachelor of Education (Honours) in Accounting and Economics.

Dr Andreas Elombo, the Namibia Project Trustee and Student Mentor meets regularly with our scholarship students to check on their progress and introduce them to outdoor pursuits and new culinary experiences.

**The contribution made by volunteers**

Our volunteers had to resort to virtual fundraising due to the Covid-19 pandemic and the school lockdowns. These initiatives were supported by the trustees, ACS families and friends and the ACS Partnership Director.

**THANK YOU FOR HELPING US TO MAKE THIS HAPPEN.**

**Financial Review**

The financial objectives of the charity remain to raise sufficient income each year to cover the grants and expenditure for the year.

The trustees wish to retain a level of reserves to cover costs and grants in the event of a shortfall in income.

The trustees are of the view that the trust is a going concern.

**NAMIBIA PROJECT AGM and the CHAIR'S REPORT 2021-2022**

We had guidance from the Charity Commission about remotely holding the AGM and confirming the trustee board for 2022 – 2023.

**Chair Report for the Namibia Project Annual General Meeting on 9th May 2022**

Welcome to the AGM for the Namibia Project.

As always I feel my primary role in opening the meeting, is to thank wholeheartedly my fellow Trustees for the tireless and invaluable contribution to the cause and our core aspirations.

Firstly, a big thank you for a departing Trustee in Lolly Adamopoulos. Lolly is an inspirational character and her efforts as a Parent and Trustee to the Namibia Project cannot be underestimated.

My thanks go out to Wendy for the hard work she puts into keeping the Trust running as smoothly as it does and keeping the Trustees in line.

Rijn for the stewardship of our finances which takes a considerable amount of time and effort and especially in these testing financial times. His accuracy and accounting knowledge are invaluable.

Ann Brandse for the sheer force of character and personality to provide the drive and real information flow with ideas and updates with the Newsletters which are crucial to the efforts of the Trust.

Many thanks to our other Trustees, Tasha, Peter, Sue, Sam and the Nikitin family who are so very committed to everything that we are attempting to do in our aims and core drivers.

At the time of writing I am hoping that we will be welcoming Carol Jourdan who is willing to become a Trustee as she has a unique position in helping our constantly evolving links to ACS.

My sincere thanks go out to Andreas Elombo who has been an amazing Mentor for our two students in the University Scholarship Programme which as we can see from their progress has been a great success.

Special mention also goes out to Graeme Lawrie who continues to be an exceptional promotor, counsel and wonderful help in many ways to the Trust.

To all of our kind Donor's and supporters, thank you so very much as without that support we would be unable to provide any of the resources to continue to provide help and assistance to any of our Namibia Project aims.

Thank You.

Martin Rivers  
Chair Namibia Project

## **FUTURE PLANS**

### **Past and Current Activities**

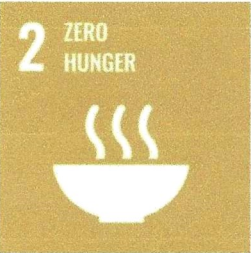
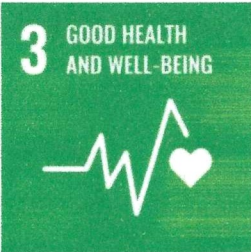
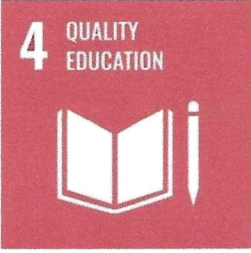
**Governance:** In 2020 the charity adopted the Charity Governance Code and assessment template to help the trustees to develop high standards of governance. The process was deferred during the lockdown and will be reinstated in November 2022.

**The National Council for Voluntary Organisations** accepted the Namibia Project charity as a member. (NCVO) The trustees will have access to the Know-how Non-profit site and a suite of tools, model documents and guidance on compliance.

### **Sustainable Development Goals and Costs 2022 – 2023.**

The financial viability and sustainability of the Namibia Project will be restored now that covid restrictions have been lifted and the charity is able to work with the ACS student team.

The 'Night for Namibia' fundraising dinner and auction is scheduled for Spring 2023.

SDG Goals	I!Khuta!hoas	Dr Alpo	NaDEET
 <p><b>SDG 2: Zero Hunger</b></p>	<p>Supplementary food supplies for the OVC's +/- Senior Soup kitchen supplies Cost: £2200 three times a year</p>		
 <p><b>SDG 3: Good Health and Well Being</b></p>	<p>Provide first aid supplies for the school/community Cost: £1500</p>	<p>Provide solar lights for learners without electricity. Cost: £50 each</p>	
 <p><b>SDG 4: Quality Education</b></p>	<p>1. Class set of books for a Grade Level. (35 learners) Cost: £3000</p> <p>2. Celebrating The Queen's Platinum Jubilee linked to a tree planting project and compost making initiative with the ACS Early Childhood Garden, NaDEET and the school garden at I!Khuta!hoas. Cost: £850</p>		<p>1. Sponsor a class (40 learners) at the NaDEET centre for a week. Cost: £2800</p> <p>2. Co-sponsor a 2 year teacher training programme to support the teaching of ESD (Educational for Sustainable Development) Cost: £95 per person.</p> <p>3. Purchase Camel Thorn Trees for the linking project Cost: tbc</p>




**Namibia Project Newsletter – May 2022**

<https://www.namibiaproject.org.uk/post/namibia-project-newsletter-may-2022>

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature: 

Full Name: Martin Rivers


Position: Chairman

Date: 9/9/22

Treasurer's report on the accounts  
Report to the trustees/members of the Namibia Project  
On accounts for the year ended 30th June 2022.

## Statement of Financial Activity for the Year Ended 30th June 2022

	<u>Note</u>	<u>Unrestricted funds 2022</u>	<u>Unrestricted funds 2021</u>	<u>Unrestricted funds 2020</u>
		£	£	£
<b>INCOME</b>				
Donations	1	17,114	4,777	294
Fundraising events		15,095	15,480	0
<b>Total income</b>		<b>32,209</b>	<b>20,257</b>	<b>294</b>
<b>EXPENDITURE</b>				
Charitable activities	2	31,388	27,451	50,693
Raising funds		0	0	6,271
<b>Total expenditure</b>		<b>31,388</b>	<b>27,451</b>	<b>56,964</b>
<b>Net Movement in funds</b>		<b>13,958</b>	<b>7,194</b>	<b>56,670</b>
<b>Total funds brought forward</b>		<b>28,875</b>	<b>36,069</b>	<b>92,739</b>
<b>Total funds carried forward</b>		<b>14,917</b>	<b>28,875</b>	<b>36,069</b>
	<u>Note</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
<b>CURRENT ASSETS</b>				
Debtors		0	16,283	380
Cash at bank and in hand		14,917	14,358	38,123
		<b>14,917</b>	<b>30,641</b>	<b>38,503</b>
Creditors:				
Amounts falling due within one year	5	0	1,766	2,434
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>14,917</b>	<b>28,875</b>	<b>36,069</b>

  
**MARTIN RIVERS**  
 Trustee

## 1 ACCOUNTING POLICIES

### Basis of accounting

The financial statements have been prepared in accordance with Receipts and payment methods. This is because the Namibia Project charity has a gross income of less than £250,000. It consists of an account summarising all money received and paid out by the charity in the year ending June 30th 2022 giving a statement detailing the Namibia Project's assets and liabilities.

### Income

Income for the year comprises donations and income from fundraising.

### Expenditure

Expenses are stated in the statement of financial activities inclusive of VAT which cannot be recovered.

The main categories of expenditure are:

- Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Costs of raising funds and fundraising costs.
- Support costs are allocated over the above categories as appropriate.

### Fund accounting

Unrestricted Funds: these are funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

## 2 EXPENDITURE

### Charitable activities

	2022 £	2021 £	2020 £
Namibia school expenses	<b>28,926</b>	24,072	46,705
Volunteer expenses	-	-	64
Bank Charges	<b>500</b>	860	600
Postage and stationery	<b>189</b>	98	302
Sundry expenses	<b>15</b>	52	250
Media costs	-	611	1014
Accountancy fees	<b>1,758</b>	1,758	1,758
	<b>31,388</b>	27,451	50,693

### 3 TAXATION

The Namibia Project falls below the tax threshold.

### 4 TRUSTEES' REMUNERATION AND EXPENSES

£105 of expenses were reimbursed to a trustee in the year, no remuneration was paid to any of the trustees during the year.

### 5 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021	2020
Accruals	-	1,766	2,434

### 6 UNRESTRICTED FUNDS

	Balance at 1st July 2021 £	Incoming resources £	Outgoing resources £	Balance 30th June 2022 £
Unrestricted funds	28,875	15,095	(29,053)	14,917

### UNRESTRICTED FUNDS (Prior Year)

	Balance at 1st July 2020 £	Incoming resources £	Outgoing resources £	Balance 30th June 2021 £
Unrestricted funds	36,069	20,257	(27,451)	28,875